

Louisville-Jefferson County Metro Government

Department of Inspections, Permits and Licenses

Metro Development Center

444 South Fifth Street, Suite 100, Louisville, KY 40202-4314

Telephone: (502) 574-3321 Fax: (502) 574-4356

Section I		APPLICATION FOR HVAC PERMIT			
PERMIT TYPE:	<input type="checkbox"/> HVAC	<input type="checkbox"/> RANGE HOOD	<input type="checkbox"/> SOLID FUEL	<input type="checkbox"/> MECHANICAL REFRIGERATION	
CONTRACTOR:			LIC. NO.		
ADDRESS:			PHONE:		
SUPERVISOR:			LIC. NO.		
JOB SITE ADDRESS:			JOB SITE PHONE:		
OWNER:			PHONE:		
ADDRESS:					
Section II		DETAILED INFORMATION			
APPLICATION TYPE: <input type="checkbox"/> ONE OR TWO FAMILY <input type="checkbox"/> MULTI-FAMILY <input type="checkbox"/> COMMERCIAL Select only one (1) New _____ Existing _____ New ____ Existing ____ New _____ Existing _____					
EQUIPMENT TYPE: <input type="checkbox"/> GAS <input type="checkbox"/> OIL <input type="checkbox"/> ELECTRIC <input type="checkbox"/> WATER TO AIR					
NO. OF COMBINATION UNITS: (Single or Multi-Family ONLY) _____ NO. OF DUCT OPENINGS: _____					
NO. OF HEATING UNITS: _____ NO. OF FIN TUBE RADIATORS: _____					
NO. OF BOILERS: _____ FAN COIL OR AIR HANDLING UNITS _____					
NO. OF ROOF TOP UNITS: _____ NO. OF INFRARED HEATERS: _____					
NO. OF COMMERCIAL DRYERS: _____ NO. OF CHILLERS: _____					
NO. OF A/C UNITS: _____ NO. OF OTHER TYPE: _____					
NUMBER OF RANGE HOODS: _____ NUMBER WITH SUPPRESSION: _____					
NO. OF SOLID FUEL BURNING DEVICES: _____					
NO. OF MECHANICAL REFRIGERATION UNITS: _____ NUMBER OF TONS: _____					
ESTIMATED COST: \$ _____					
RELATED BUILDING PERMIT NUMBER: _____ PERMIT FEE CHARGE \$ _____					
Section III		REMARKS TO INSPECTOR			
SUPERVISOR'S SIGNATURE				DATE	

PERMIT HOLDER IS RESPONSIBLE FOR REQUESTING REQUIRED INSPECTIONS

MAKE CHECK PAYABLE TO: METRO FINANCE

~SEE REVERSE SIDE~

Please use the following table to determine your permit fees. Check the "Equipment Type" column for the type of unit you are installing, then check the appropriate "Installation Type" column for the section of the fee schedule that applies to that unit. Below table is the table that applies to HVAC fees.

EQUIPMENT TYPE	1 & 2 FAMILY	MULTI-FAMILY	COMMERCIAL
Forced Warm Air Tandem System	a.1.	b.1.	c.1.
Combination Furnace & Air Conditioning	a.3.	b.3.	c.1.
Air Conditioning System	a.2.	b.2.	c.1.
Addition or Replacement Duct Work in Commercial buildings	n/a	n/a	c.1.
Heat Pump and Air Handler	a.3.	b.3.	c.1.
Air Handlers – Residential	a.1.	b.1.	n/a
Air Handlers or Fan Coil – Commercial	n/a	n/a	c.1.
Water to Air Heat Source	a.1.	b.1.	c.1.
Gas Fired Make-up Air Heaters	n/a	n/a	c.1.
Prefabricated Gas or Wood Burning Fireplaces	a.4.	b.4.	c.6.
Floor Furnace	a.1.	b.1.	c.1.
Suspended Ceiling Unit Heater	n/a	n/a	c.1.
Infrared Heaters	n/a	n/a	c.1.
Commercial Dryers	n/a	n/a	c.4.
Commercial Range Hoods	n/a	n/a	c.2.
Chiller	n/a	n/a	c.3.
Space Room Heater	a.1.	b.1.	c.1.
Boilers (Single Family Only)	a.1.	b.5.	n/a
Through the wall Sleeve Heaters, Air Conditioning or Combination Units	a.1.	b.1.	c.1.
Rooftop Heating & Air Conditioning	n/a	n/a	c.5.
Mechanical Refrigeration	n/a	n/a	c.7.

A. ONE-AND TWO-FAMILY RESIDENCES

1. The permit fee charged for the installation, replacement or addition of heating equipment shall be twenty dollars (\$20.00) per appliance.
2. The permit fee charged for the installation, replacement or addition of air conditioning equipment shall be twenty dollars (\$20.00) per appliance.
3. The permit fee charged for the installation, replacement or addition of combination heating and air conditioning equipment shall be thirty dollars (\$30.00) per appliance.
4. The permit fee charged for the installation, replacement or addition of solid fuel burning equipment shall be thirty dollars (\$30.00) per appliance.

B. MULTI-UNIT RESIDENCES (3 OR MORE DWELLING UNITS):

1. The permit fee charged for the installation, replacement or addition of heating equipment shall be twenty dollars (\$20.00) per appliance.
2. The permit fee charged for the installation, replacement or addition of air conditioning equipment shall be twenty dollars (\$20.00) per appliance.
3. The permit fee charged for the installation, replacement or addition of combination heating and air conditioning equipment shall be thirty dollars (\$30.00) per appliance.
4. The permit fee charged for the installation, replacement or addition of solid fuel burning equipment shall be twenty dollars (\$20.00) per solid fuel burning appliance.
5. The permit fee charged for the installation, replacement or addition of a boiler shall be twenty dollars (\$20.00) per appliance, plus an additional dollar (\$1.00) charged for each radiator or fin tube convactor.

C. ALL STRUCTURES AND BUILDINGS OTHER THAN RESIDENCES:

1. The permit fee charged for the installation, replacement or addition of HVAC equipment shall be twenty dollars (\$20.00) for the first of each type of apparatus, plus an additional five dollars (\$5.00) charged for each additional apparatus; one dollar (\$1.00) shall also be charged for each duct opening.
2. The permit fee charged for the installation, replacement or addition of a range hood shall be thirty dollars (\$30.00) per appliance.
3. The permit fee charged for the installation, replacement or addition of chiller shall be thirty dollars (\$30.00) per appliance.
4. The permit fee charged for the installation, replacement or addition of a commercial dryer shall be thirty dollars (\$30.00) per appliance.
5. The permit fee charged for the installation, replacement or addition of a roof-top unit shall be forty-five dollars (\$45.00) per appliance.
6. The permit fee charged for the installation, replacement or addition of solid fuel burning equipment shall be thirty dollars (\$30.00) per appliance.
7. The permit fee charged for the installation, replacement or addition of mechanical refrigeration equipment shall be a flat fee based on the number of tons of rated output capacity or compressor horsepower, whichever is greater; or, in the case of hermetic absorption, steam or gas drivers or electronic or chemical reactor drives, the number of tons of equivalent electric motor drives rated horsepower units, according to the following schedule: Under 100 tons... \$30.00; 100 to 500 tons \$50.00; over 500 tons...\$75.00. The fee is per appliance.

ADDITIONAL INSPECTIONS NOT COVERED BY THE INITIAL PERMIT FEE SHALL BE \$15.00
The HVAC Contractor License fee is \$125.00 and the HVAC Supervisors License is \$75.00

Revised 01-18-05

Revised 1-19-05